DEANS, DIRECTORS, DEPARTMENT CHAIRS AND ADMINISTRATIVE OFFICERS

RE: UCLA Policy 994.1 Radiation-Producing Equipment and Policy 994.2 Volunteers and Visitors in Non-Clinical Radiation Use Areas

The UCLA Radiation Safety Committee (RSC) oversees the use of materials and machines producing ionizing radiation at UCLA. After consideration of campus-wide feedback to drafts sent February 9, 2015, the RSC has released the publication of the following new policies:

**Radiation Producing Machines Policy 994.1** is intended to emphasize critical laws and regulations related to UCLA-operated radiation-producing equipment. This policy has been developed by the Clinical Operations Radiation Safety Committee (CORSC) in collaboration with key UCLA departments and divisions.

**Volunteers and Visitors in Non-Clinical Radiation Use Areas Policy 994.2** was adopted from the existing UCLA Volunteer Guidelines. This policy has been developed by the RSC to ensure that visitors and volunteers at UCLA understand their roles and responsibilities as they pertain to work and access to non-clinical radiation use areas.

The implementation of these policies will help define responsibilities and procedures for the safe use of radiation at UCLA.

Sincerely,

*James Economou, MD, PhD*  
Vice Chancellor for Research

*Christiaan Schiepers, MD, PhD*  
Chair, Radiation Safety Committee